

Intradistrict Transfer Lottery Application
School Year 2018-19

IMPORTANT: If student will be in school for the first time or is new to the District, this transfer request will not be processed until registration packet is received.

Student name: _____ Age: _____ Birthdate: _____

Grade child will be entering: _____ School currently attending: _____

Preferred school (choice school) _____ Home area school (zone school) _____

Does student have an IEP or 504? ___ Yes ___ No Is student in a Special Day Class? ___ Yes ___ No

Mailing address _____ City _____

Home phone number: _____ Cell or message phone: _____

Residence address (if different from above): _____

Reason(s) for transfer _____

Names of siblings already attending choice school, if any: _____

*I have read the conditions of the intradistrict transfer on the reverse of this form. I understand and agree that the approval of this application may be revoked at any time if the pupil fails to comply with the district policies regarding **pupil behavior and attendance**. I understand and agree that under the provisions of this agreement, I am responsible for the student's transportation to and from school.*

Parent/guardian print full name _____ Today's date _____

Parent/guardian signature _____

Lottery #1 Application Deadline: Friday, March 30, 2018
Drawing will be held on Friday, April 13, 2018

Lottery #2 Application Deadline: Friday, July 27, 2018
Drawing will be held on Friday, August 10, 2018

1. New transportation routes will not be created to accommodate intradistrict transfer students. Intradistrict transfer students can ride the school bus on existing routes. The district will not provide transportation outside the school's attendance area except that pursuant to a long-standing district policy, transportation will be provided for all students attending Crescent Elk Middle School. Upon request, the superintendent or designee may authorize transportation for students living outside the attendance area to and from a designated bus stop within the attendance area if space is available. Priority for such transportation shall be based on demonstrated financial need.
2. The preferred school of attendance automatically renews approved Intradistrict Attendance Agreements each year. However, the student may be subject to displacement due to excessive enrollment.
3. In determining school capacity, the district will look at a combination of factors, such as the educational and physical capability of each school to accept new students, the impact on creating multi-grade combination classes and the growth patterns in the district.
4. Students granted an intradistrict transfer must maintain 95% attendance or better. Failure to maintain good attendance may result in the student transfer to their home area school.
5. Students granted an intradistrict transfer will maintain positive behavior. Failure to maintain positive behavior that results in suspension may result in the student's transfer to their home area school.
6. In cases where schools are at or above capacity, the District reserves the right to shift students back to zone schools to achieve more favorable class size. AR 5116.1

District Office use only (below):

APPROVED:

DATE _____ BY _____

_____ School Open – Continuing

_____ This year only

_____ Admin Placement – Approved by _____

_____ Other

NOT APPROVED:

DATE _____ BY _____

_____ School closed

_____ Other (specify) _____